



**SUPPLEMENTAL APPLICATION
HOSPICES**

(Please note that this Supplemental Application must be completed for each facility/location. The Medical Professional Liability Coverage Application must be completed and submitted with all Supplemental Applications).

NAME OF FACILITY: _____

ADDRESS: _____

I. LICENSING:

A. Is the applicant licensed to do business in the states where required? Yes No

B. If YES, please provide: Yes No

1. Name on License: _____

2. Licensed by state of: _____

3. License # _____

4. Expiration Date: _____

Please provide copy of the current license with this application

C. Has license ever been revoked, suspended, placed on probation or restricted in anyway? Yes No

If YES, please explain: _____

II. GENERAL INFORMATION:

Fully describe the exact purpose of the operations, activities, services and professional procedures administered:

A. Is facility certified for Medicare/Medicaid? Yes No

If YES, please list your Provider Numbers: Medicare _____
Medicaid _____

B. Are you accredited by any organizations? Yes No

If yes, by whom: _____

C. Is the facility a member of the National Hospices Organizations? Yes No

D. Is the facility affiliated with any correctional or penal facilities? Yes No

III. BUILDING INFORMATION:

A. Are there any fire arms on premises? Yes No

If YES, please provide details: _____

B. Are the firearms locked in a secure place away from the residents? Yes No

If NO, please provide details: _____

C. Are hand rails provided in hallways and bathrooms? Yes No

IV. PATIENT TREATMENT INFORMATION:

A. Are off-premises services provided? Yes No

If YES, please give complete details: _____

B. Are all patients terminally ill? Yes No

If NO, please give details: _____

C. Is a complete physician's examination required prior to admission? Yes No

If NO, please explain: _____

D. Is medication or drugs given:

1. Only under a physician's written orders? Yes No

2. Only by authorized medical professionals? Yes No

If the answer to 1. or 2. above is NO, please explain: _____

V. EMPLOYEE INFORMATION:

Number of Employees by Shift (if applicable):	<u>1st</u>	<u>2nd</u>	<u>3rd</u>
A. Physicians, Interns, Residents or Volunteers	_____	_____	_____
B. RN	_____	_____	_____
C. LPN	_____	_____	_____
D. Nurses Aides/Orderlies	_____	_____	_____
E. Student Nurses	_____	_____	_____
F. Physical Therapists	_____	_____	_____
G. Inhalation Therapists	_____	_____	_____
H. Respiratory Therapists	_____	_____	_____

- I. Occupational Therapists _____
- J. X-Ray Technicians _____
- K. Volunteers (non-medical) _____
- L. Lab Technicians _____

- M. Psychologists _____
- N. Psychiatrists _____
- O. Counselors (certified) _____
- P. Counselors (non-certified, such as
prior substance abusers) _____
- Q. Social Workers _____
- R. Pharmacists _____
- S. Clerical _____
- T. Physician's Assistants _____
- U. Surgeon Assistants _____
- V. Nurse Practitioners _____
- W. Others (please give details) _____

VI. EMERGENCY & SAFETY PROCEDURES:

- A. How often are fire drills conducted? _____
- B. How are medical emergencies handled?
 - 1. On Call Physicians? Yes No
 - 2. Affiliated Physicians on Premises? Yes No
 - 3. Hospital and/or emergency center? Yes No
 If YES, is hospital and/or emergency center located within a 15 minute drive under
 typical conditions?
 - 4. Other? Yes No
 (explain) _____
- C. Specify arrangements for storage and dispensing of drugs: _____

VII. STATE INSPECTION

- A. Date of last State Inspection/Survey (if applicable): _____
- B. Total # of Deficiencies: _____
- C. Corrective Action Plan Accepted by State Yes No
 Date Accepted: _____
- D. Number of Complaints investigated by State the past 2 years : _____
- E. Number of Substantiated complaints: _____

VIII. PHYSICIAN INFORMATION

A. Please identify by name and function served, all physicians including (psychiatrists, osteopaths, dentists or chiropractors) employed or affiliated with the facility:

Name	Type of Doctor	Specific Duties in Facility Operations

B. Is your facility insured under the Professional Liability issued to each person specified above?

Yes No

Certificates of insurance for doctors will be required, so please state:

Name of Doctor	Insurance Carrier	Insurance Limit	Expiration date of Coverage

This insurance does not apply to any of the following: physician, surgeon, dentist, nurse midwife, chiropractor, podiatrist, osteopath, and psychiatrist. These medical professional occupations are excluded from coverage. The insurance described herein is subject to all terms, conditions and exclusions of the insurance certificate.

I **DECLARE** that the information contained in this supplement is true and that no material facts have been suppressed or misstated.

I **UNDERSTAND** that an incorrect or incomplete response could void my coverage.

Signature of Applicant

Date